

**Presumption of Undue Hardship
re: Reaffirmation Agreement
&
Amended Presumption of Undue Hardship
re: Reaffirmation Agreement**

Last Updated: October 6, 2005

1. **Log into CM/ECF.**
2. Select **Bankruptcy.**
3. Select **Other.**
4. Enter the **Case Number.** Click **Next.**
5. Select **Presumption of Undue Hardship.** Click **Next.**
6. Click **Next** to skip the **Joint filing with other attorney(s)** screen.
7. **Select** the party filer that you represent. If the party filer is not listed, click Add/Create New Party. Click **Next.**
8. **Browse** to select the Presumption of Undue Hardship or Amended Presumption of Undue Hardship pdf file. Click **Next.**
9. Click the text box beside “**Refer to existing event(s)?**” and fill in the “**Enter Creditor Name in this Reaffirmation Agreement**” text box.

Click **Next.**
10. Select the correct Reaffirmation Agreement. Click **Next.**
11. If needed, modify the text according to the court’s procedures. Click **Next.**

NOTE:

When filing an **Amended Presumption of Undue Hardship**, type **Amended** in the text box.

12. **Verify** the final docket text before submitting. If correct, Click **Next**.

CAUTION!!

- This is the last screen. Clicking **Next** will submit this document to the database.
- If the final docket text is incorrect, click the browser **Back** button to find the screen to be modified.
- To abort or restart the transaction, click the **Bankruptcy** hyperlink on the **CM/ECF** Menu bar.

13. **Notice of Electronic Filing/Receipt** screen displays.

WARNING: IF THE NOTICE OF ELECTRONIC FILING SCREEN DOES NOT APPEAR, DO NOT REFILE YOUR DOCUMENT. CALL THE CLERK'S OFFICE.

The Notice of Electronic Filing is the verification that the filing has been sent electronically to the court's database. It certifies that this pleading is now an official court document.